

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE

Mayor Carlos Hernandez, Chair
Isis Garcia-Martinez, Vice Chair
Luis Gonzalez, Secretary/Treasurer



Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Katharine E. Cue
Paul B. Hernández
Lourdes Lozano

August 26, 2014
AGENDA
SUMMARY AGENDA/MINTUES

Call to Order: **Mayor Hernandez called the meeting to order at 6:53 p.m.**

Roll Call of Oversight Committee Members. **All Committee Members were present.**

- **Committee Members present:**
 - Mayor Carlos Hernandez
 - Council President Isis Garcia-Martinez
 - Council Vice President Luis Gonzalez
 - Councilman Jose Caragol
 - Councilwoman Vivian Casáls-Muñoz
 - Councilwoman Katharine Cue-Fuente
 - Councilman Paul Hernandez
 - Councilwoman Lourdes Lozano
- **Also present were:**
 - Lorena Bravo, Acting City Attorney
 - Marbelys Fatjo, Acting City Clerk

Invocation given by Marbelys Fatjo, Acting City Clerk.

Pledge of Allegiance led by Councilmember Lourdes Lozano

Meeting Guidelines

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**
- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.

- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by the Acting City Clerk, and translated to Spanish by Maricarmen Lopez, Administrative Aide in the Office of the City Clerk.

- 1) Announcement of Amendments/Corrections to the Agenda (if any). **None**
- 2) Consent Agenda –

REPORT: Motion to Approve the Consent Agenda made by Council Vice President Gonzalez, and seconded by Councilwoman Cue-Fuente. MOTION PASSED (8-0).

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

- A. Request permission to approve the Summary Agenda / Minutes of the City of Hialeah Charter School Oversight Committee meeting for **May 27, 2014. APPROVED (8-0)**
- B. Request permission to set the 2014-2015 City of Hialeah School Oversight Committee **meeting schedule** as follows: November 25, 2014; February 24, 2015; May 26, 2015; August 25, 2015. **APPROVED (8-0)**
- C. Request permission to approve an increase to the annual expenditure of the fiscal year 2013-2014 lease between the **City of Hialeah Educational Academy** and the **City of Hialeah** from **\$265,000 to \$284,000**. The lease is based on the number of students (FTE). Upon end of year reconciliation, the average FTE for the 2013-2014 school year was 568. Funding for this expenditure will be drawn from Fiscal 2013-2014 budget against account number **360. APPROVED (8-0)**
- D. Request permission to approve an increase to the annual expenditure for professional services in fiscal year 2013-2014 for the management of the **City of Hialeah Educational Academy to Academica Dade, LLC** from **\$238,500 to \$255,600**. Management services are based on the number of students (FTE). Upon end of the year reconciliation, the average FTE for the

2013-2014 school year was 568. Funding for this expenditure will be drawn from Fiscal 2013-2014 budget, against account **310. APPROVED (8-0)**

- E. Request permission to approve an increase to the annual expenditure in fiscal year 2014-2015 for furniture with **A-Team Office Products** from **\$25,000** to **\$40,000**. Funding for this expenditure will be drawn from Fiscal 2014-2015 budget against account number **641. APPROVED (8-0)**
- F. Request permission to approve an annual expenditure for virtual education for the City of Hialeah Educational Academy from **Somerset Virtual Academy** in an amount not to exceed **\$25,000.00**. This company has provided the lowest quote obtained from responsive companies offering virtual education approved by the State of Florida. Funding for this expenditure will be drawn from Fiscal 2014-2015 budget against account number **315. APPROVED (8-0)**
- G. Request permission to approve the following **Out-of-Field Teacher Waivers**: *Aaron Curtis*—Middle School Science; *Christina Gonzalo* – Chemistry High School; *Christina Alfonso* – ESOL Waiver; *Milton Rivero* – ESOL Waiver. **APPROVED (8-0)**

3) Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve the 2013-2014 **Revised Annual Budget. APPROVED (8-0)**

REPORT: Cristina Perdomo for Ana Martinez of Academica addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3a. made by Councilwoman Cue-Fuente, and seconded by Council President Garcia-Martinez, MOTION PASSED (8-0).

- b) Request permission to approve the 2014-2015 **Revised Annual Budget. APPROVED (8-0)**

REPORT: Cristina Perdomo for Ana Martinez of Academica addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3b. made by Council President Garcia-Martinez, seconded by Councilwoman Cue-Fuente. MOTION PASSED (8-0).

- c) Request permission to approve the 2013-2014 **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on June 30, 2014. **APPROVED (8-0)**

REPORT: Cristina Perdomo for Ana Martinez of Academica addressed the Committee regarding this item.

REPORT: Motion to Approve Item 3c. made by Councilwoman Cue-Fuente, and seconded by Councilwoman Casáls-Muñoz. MOTION PASSED (8-0).

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the City of Hialeah Educational Academy.

REPORT: Carlos Alvarez, Principal of the Hialeah Educational Academy addressed the Committee.

- 5) Unfinished Business

- **Reminder from Mayor Hernandez regarding the application process for employees of the Hialeah Police and Fire Departments wishing to teach at the Hialeah Educational Academy:** Any employee of the Hialeah Police and Fire Departments interested in teaching at the Hialeah Educational Academy must obtain approval from the Chief of Police or the Chief of Fire prior to applying at the school. Once approved by the Chief, the names of those employees will be submitted to Mr. Carlos Alvarez, Principal, for his review and consideration.

- 6) New Business-

- 7) Comments and Questions - **None**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
November 25, 2014 at 6:30 p.m.**

The meeting was adjourned at 7:06p.m.